

REGULAR SESSION AND
ORGANIZATIONAL MEETING
April 19, 2011

These are the minutes of the Regular Session and Organizational Meeting of the City of Adams, WI held on April 19, 2011 in the City Municipal Building.

Meeting was called to order at 6:00 p.m. by Mayor Williams. On roll call were Alderpersons Baumgartner, Jensen, Manthey, Newberg, Scott, Suhr, Administrator Ellisor, Attorney Pollex, Chief Hanson, and Street Superintendent Mead.

Motion by Newberg, second by Jensen to approve the minutes of the April 4, 2011 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: Mayor Williams stated that we opened this up two years ago and we have only had one person that came before the Council.

Report of Standing Committees:

Public Safety Committee:

Motions were made to approve the minutes of the March 8, 2011 meeting.

Mayor questioned how often private wells are checked, mainly the wells south of town. Bob Berry has a list of the property owners and they themselves are responsible to have them checked. Recommendations were made to approve the Building Inspector's Report.

Medication Drop off April 30th 10:00 a.m. – 2:00 p.m. at City of Adams Municipal Bldg. Kids's Day went well. Kid's and parents enjoyed the roll over demo. The new squad is now operational.

Motions were made approve the Police Report.

Kid's Day door prizes were drawn and the following winners are: 1st – place Brewers tickets went to Ariana Landgraf. Packer gear prizes went to Edwin Riese, Miley Jacobi, Cameron Coldwell and Tigen Pierce.

Public Works Committee:

Burt Morris Park Foot Bridge: Materials for the Burt Morris Park foot bridge are in and ready for construction as soon as the ground is sufficiently dry. Mayor Williams noted that a plaque recognizing Burt Morris is being prepared for placement on the completed bridge.

E.D.A South Business Park Project: All final plans and specifications have been proposed and right-of-way certifications submitted to the E.D.A. Awaiting authorization from E.D.A. officials to proceed with advertising for project bids.

Salt Storage Structure: The City Administrator will contact the company to obtain a date specific timeline for installation of the salt storage structure.

Northwest Property Purchase Offer: There was discussion regarding the purchase offer and counter offer for the drain field area Property in the Northwest City Area.

Motions were made to respond with the same counter offer as previously submitted.

West Liberty/East Ann Street Improvement Work: Three quotes were obtained for repaving a section of West Liberty Street and two different spans of East Ann Street. The Administrator advised that bidding requirements differ depending on the cost of the street project. If the project is under \$25,000, sealed bidding is not required but notice of the project must be posted in the paper. Projects over \$25,000 must be advertised for open bidding process. Quotes from D.L. Gasser for the work were \$19,314.00 for removal and repair of West Liberty Street section, \$48,220 for resurfacing of 1,186 linear ft. of East Ann Street and \$147,798 for resurfacing of 4,072 linear ft. of East Ann Street.

Recommendations were made to approve and proceed with the West Liberty Street Project quote of \$19,314 and, to proceed with bid notice documents for the East Ann Street road work.

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Adams County Fire District:

Motions were made to approve the Finance Report.

Chief's Report:

There were 8 calls (no structure).

No action on grant application and ACFD fire protection agreement.

Motions were made to obtain 2 dumpsters from the landfill.

Motions were made to check phone service.

Jensen informed the Council of the Amended Fire Protection Agreement that was distributed to Council. He stated that the agreement was invalid and needed the amendment and it will be placed on the next Council agenda for approval.

Report of City Officers:

Mayor Williams: Stated that we have looked into modernizing this building and if the new Council wishes to continue to look into this, that is up to them. He stated that the \$19,000 quote from D.L. Gasser is for lifting the road grade on Liberty Street. This should be addressed where the street is falling apart.

Mayor Williams read and proclaimed April 2011 as Sexual Assault Awareness Month.

Administrator Ellisor: Reported that we received a letter from the State of Wisconsin regarding our recycling grant. Previously when discussion was occurring over the revenue cuts we would be realizing it was estimated that the recycling grant would be eliminated. That amount was in the neighborhood of \$10,000 a year. It turns out it did not get eliminated but reduced by 40%, the projected amount we will receive is roughly \$6,500. This grant amount supports the curb side collection of recycling. It does cost \$10,000 or \$11,000 or a bit more than that to provide the curbside collection, which is done every other week. This is something we can continue in its current form.

He and Chief prepared the quarterly report for the COPS program and now included the officer that we brought on and he is in place now. He now has to complete the finance report. That grant program has been instrumental in maintaining this year and the next upcoming year's budgets.

Attorney Pollex: Reported that he has four trials set for tomorrow, technically five. There are witnesses from outside the area that have to give testimony and are accommodating them. He had received lots of calls on upcoming trials and is trying to accommodate all citizens.

His office at the civil level, not the municipal level is drawing closer and closer to administering the bequests that were given by the late Harold Henning. He stated that the Mayor was highly involved in garnering that for the City and should be applauded for the work he had done, we are talking \$40,000 - \$50,000.

Chief Hanson: Reported that he, Michelle and John LeGault from the Wisconsin Department of Transportation attended Kids Day. Photos will be posted to the web site and all door prizes have been picked up.

Take Back is April 30th starting at 10:00 am here at the Municipal Building, Springville Town Hall and Rome Police Department.

Property maintenance notices are being sent to owners in violation, those that were served notice last year and if again in violation will be issued a citation without notice. Officers were issued designated areas.

Street Superintendent Mead: Reported that the department has been working on property maintenance issues. They were out with the leaf vac, the street sweeper, working on vehicle

maintenance and building maintenance on well #4. He stated that Hydrant Flushing may have to be postponed due to the weather, mainly the temperature.

Old and Unfinished Business:

Motion by Manthey, second by Newberg to Authorize Issuance of Fermented Malt Beverage and Intoxicating Liquor License to Dolgencorp, LLC (d/b/a Dollar General Store, Barb Houser – Agent) Contingent Upon Successful Completion of the Responsible Beverage Course. Roll call vote, all voted aye.

New Business:

Mayor Williams thanked the Council for working with him. The Past Council Members were retired.

Aldersperson Baumgartner presented Mayor Williams a plaque thanking him for the work that he has done.

Clerk Winters administered the Official Oath of Office to:

Newly elected Mayor JanAlyn Baumgartner

Newly elected Aldersperson Roger Marti representing Ward 1, District 1,

Re-elected Aldersperson Holly Manthey representing Ward 2, District 2, and

Re-elected Aldersperson Wilbur Jensen representing Ward 3, 4 & 5, District 3.

On roll call of the new Common Council, the following members were present: Alderspersons Wilbur Jensen, Holly Manthey, Roger Marti, Cindy Scott, Len Suhr and Mayor JanAlyn Baumgartner.

The next order of business was approval of the Mayoral appointment of Bill Kierstyn to carry out the remaining term of office of Aldermanic District 2, Ward 2.

Motion by Suhr, second by Marti to approve the Mayoral Appointment of Bill Kierstyn to Aldermanic District 2. Roll call vote, all voted aye.

Clerk Winters administered the Official Oath of Office to Aldersperson Bill Kierstyn.

Mayor Baumgartner presented the appointments as follows:

(If Alderspersons will be absent, they shall request that a substitute Aldersperson attend Committee Meetings in their place)

(Chairperson - Listed in bold font)

Finance	L. Suhr	H. Manthey	R. Marti
Personnel	C. Scott	W. Jensen	B. Kierstyn
Policy & Procedure	H. Manthey	C. Scott	B. Kierstyn
Public Works	W. Jensen	L. Suhr	B. Kierstyn
	Citizens:	B. Wormet	D. Ranta
Safety	W. Jensen	H. Manthey	R. Marti
	Citizens:	D. Davis	L. Scott
Economic Development	J.	L. Suhr	C. Scott

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	Baumgartner		
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Police Review Board	J. Paddock	R. J. Waite	J. O'Loughlin
	Alternates: C. Carpenter L. Tolley		

Fire District	W. Jensen
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Planning Commission	J. Baumgartner	C. Scott (3)	R. White (1)	M. Janssen (3)
		D. Ranta (2)	L. Scott (1)	H. Davis (2)
		Legal Advisor-Attorney Pollex, Alternates: Council Members		

Zoning Appeals	R. Marti (3)	L. Suhr (1)	H. Manthey (1)	R. Goodhue (2)	W. LaQuee (2)
	Alternates: M. Robinson (1st), C. Carpenter (2nd)				

Board of Review	J. Baumgartner	J. Winters	C. Scott	H. Manthey	L. Suhr
	Alternates: Remaining Council Members				

Development Authority	J. Baumgartner	C. Scott (1)	B. Kierstyn (1)	R. Goodhue (2)
		M. Janssen (3)	L. Suhr (2) (term of office)	R. Marti (3) (term of office)

City Attorney	E. Pollex	Zoning Adm/Bldg Inspector	R. White
Clk/Treas Confidential Asst.	J. Gostonski, Deputy Clk/Treas	Weed Commissioner	J. Moore
Health Officer	County Health Nurse	City Forester	T. McConnell
Official Newspaper	Adams-Friendship Times Reporter		
Official Depositories	Grand Marsh State Bank, M&I Marshall Ilsley, Nekoosa-Port Edwards State Bank, Royal Bank		

Motion by Scott, second by Suhr to approve the 2011 – 2012 Mayoral Appointments as presented. Roll call vote, all voted aye.

Motion by Suhr, second by Marti to nominate Wilbur Jensen as Council President.

Motion by Scott, second by Kierstyn to nominate Holly Manthey as Council President.

By closed ballot vote, Jensen received two votes, and Manthey received three votes. *(One vote was blank)*

Election of Council Member for City Planning Commission was held.

Motion by Manthey, second by Suhr to nominate Cindy Scott to the City Planning Commission. There were no other nominations. Roll call vote, all voted aye.

Motion by Manthey, second by Jensen to adopt Resolutions 2011-04R, 2011-05R, 2011-06R and 2011-07R (see appendix B of Minutes Book) Authorizing Nekoosa Port Edwards Bank, M&I Marshall & Ilsley Bank, Royal Bank, and Grand Marsh State Bank as Public Depository Banks for the City of Adams. Roll call vote, all voted aye.

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Motion by Scott, second by Suhr to Authorize Issuance of Fermented Malt Beverage and Intoxicating Liquor License to Adams Deli and European Sausage Shop, LLC., (Anita Antos – Agent). Roll call vote, all voted aye.

Motion by Jensen, second by Scott to Authorize Issuance of an Operator License to Michael J. LaCour and Christine M. Wierzchowski. Roll call vote, all voted aye.

Motion by Manthey, second by Jensen to Approve the Quote from D.L. Gasser in the amount of \$19,314.00 for West Liberty Street Construction. Roll call vote, all voted aye.

Motion by Manthey, second by Suhr to Approve Bid Document Preparation and Bid Advertisement for East Ann Street Improvement Work. Roll call vote, all voted aye.

Motion by Suhr, second by Marti to Approve the Agreement with Roche-A-Cri Little League for use of Burt Morris Park and Facilities. (Term: April 1, 2011 – March 31, 2013) Roll call vote, all voted aye.

Mayor Baumgartner read the Municipal Clerks Week Proclamation and Recognized the Week of May 1 through May 7, 2011 as Municipal Clerks Week.

Motion by Jensen, second by Suhr to Approve the Payment of Bills. Roll call vote, all voted aye.

Motion by Jensen, second by Scott to adjourn. Roll call vote, all voted aye.

Meeting adjourned at 6:51 p.m.

Respectfully submitted,

Janet Winters, WCMC
Clerk/Treasurer